



बैंक नोट पेपर मिल इण्डिया प्रा. लिमिटेड

BANK NOTE PAPER MILL INDIA PVT LIMITED

JV of SPMCIL - A Govt. of India Enterprises & BRBNMPL - A Subsidiary of RBI

Ph no. 0821-2401178/173/177; Email: scm.tender@bnpmindia.com

BNPM/LTE/569/2024-25 Dated 13/03/2025

Supply of Assorted Sweets and Royal Mixture at BNPM, Mysuru.

SEALED QUOTATION

(To be submitted on/ before 17-03-2025 12:00 Hrs)

**This notice is being published only to limited bidders and is not an open invitation to quote in tender.
Participation in this tender is by invitation only and is limited to bidders, to whom invitation has been sent.
Unsolicited offers are liable to be ignored.**

A. Scope of supply: Supply of following items:

| Sl No | Item Description | UoM | Quantity Reqd |
|-------|----------------------------------|-------|---------------|
| 1 | Assorted Sweets (500g Per Box) | Boxes | 875 |
| 2 | Royal Mixture (250 g per pack) | packs | 875 |

Note:

- One box assorted containing:
(1piece each) of Anjur burfi
(2 pieces each) of Kaju kalangadi, Kaju Dry fruits, Anjeer Sandwich, Anjur katori, Badam burfi, Pista papdi, Kaju sandwich , kaju dhamaka or Pista Dry fruit carnival , Anjur cake or Anjur Dry fruit carnival, Kaju Rocket or Kaju Cone & Kaju rimzim or Kaju Club
- One Packet containing 250 grams Special Mixture with dry fruits.
- Deviation in any above mentioned items is not acceptable.
- Sweets & Mixture to be packed separately.
- Sweet box should be attractive / premium, and supply with a good cotton/paper carry bag which should be sufficient to carry (1 Sweet Box & 1 Mixture Pack) of above mentioned quantity.
- Final order quantity while placing the order may vary by +/- 5 % at the discretion of BNPM at the same quoted rate.

vii. Items must be delivered at BNPM , Mysuru @ 20.03.2025 10:30 Hrs.

B. Terms & Conditions:

1. Documents to be submitted:

- Signed copy of this document (All the pages) as acceptance to all terms & conditions.
- Filled price details as per the format provided below in this document.
- Copy of Certificate of Registration of the company with the date of incorporation.

2. Price: Price should be inclusive of P&F, Freight, Transit Insurance and GST. Price shall remain fixed & no price variation shall be accepted till completion of contract.

3. Terms of Payment: 100% payment shall be made within 30 days after receipt & acceptance of goods at BNPM Plant, Mysuru and on production of all required documents by the supplier. NEFT/RTGS details shall be furnished along with the Original Invoice.



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- 4. Delivery Terms & Delivery Address:** Delivery shall be made on F.O.R Basis, Bank Note Paper Mill India Pvt. Ltd., Mysuru.

Delivery Address: Bank Note Paper Mill India Pvt Ltd,
Administrative Building,
Entry Gate 1, Paper Mill Compound,
Note Mudran Nagar,
Mysuru – 570 003. Karnataka.
P: +91-821 2401 111

- 5. Quality:** Quality is essence of this Tender. The Bidder shall supply the material as per the quality desired by BNPM. The Material supplied will be inspected at our premises upon receipt. Quantity as ascertained on receipt of above material at our premises will be treated as quantity supplied wherever the package/materials are received intact.
- 6. Rejection:** Materials not meeting the requirement will be rejected outright and the rejected material shall be taken back at the cost and risk of the supplier. No payment shall be made for rejected items
- 7. Taxes:** All Taxes shall be as applicable in GST regime.

Payment of CGST, SGST, IGST & UTGST: The suppliers are required to adhere the following procedure in order to honour the payment against CGST, SGST, IGST & UTGST in the invoice.

- i) An invoice issued by the vendor for goods or services or both as applicable should be in accordance with the provisions of Sec 31 of the CGST Act & should contain all the prescribed information's in accordance with Chapter VI of CGST rules 2017.
- ii) A debit note issued if any, by the vendor should be in accordance with the provisions of Sec 34 of the CGST Act.
- iii) The vendor should mandatorily upload the aforementioned documents in respective GSTR, details of outward supplies of goods or services as applicable within the prescribed time under GST Act.
- iv) The vendor should provide the relevant documents to confirm the tax charged on the invoice has been paid to the credit of government after adjusting the ITC if any.

Notwithstanding the above, the supplier should provide indemnification as follows:

In the event of non-compliances with respect to GST Act & Rules by the successful bidder, the purchaser is allowed to adjust the GST amount from retention amount (either in BG or in cash) held by the company. If no amount is available for recovery, the successful bidder will refund the GST liability within 10 days from the date of GST reversal in GSTRN.

The above requirements are mandatory to claim any GST liability, falling which, the GST liability will not be paid /reimbursed/accepted.

A. The bidder should consider the following points while quoting GST Rate in their bids:

1. In case of unregistered bidders, the rate and amount of GST shall be shown as "Nil".



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2. In case of a compounding dealer, GST shall be quoted as “Nil” as compounded dealers cannot collect GST from the consumers. The price quoted therefore shall be construed as all inclusive.
3. In case of work contracts or pure labour contracts, the bidder shall quote single GST rate for the work.
4. In case of composite supplies, i.e., a supply consisting of one principal supply and other ancillary supplies, the supply will attract the GST Rate of the principal supply. For example, if Item A in the supply order is the major or principal supply and other items are ancillary supplies, the bidder shall quote the GST Rate applicable to the principal goods (i.e., Item A) being supplied.
5. In case of mixed supply, i.e., a combination of two or more individual goods made together for a single price (each of these items can be supplied separately and is not dependent on any other), the total supply will attract the GST rate of the item which has the highest rate of tax. For example, if Item A in the mixed supply attracts highest rate of tax, the bidder shall quote the GST rate applicable to item A for total mixed supply.
6. In case of supplies which are neither composite nor mixed supplies, the bidder shall quote the GST Rate applicable to each item of supply separately.
7. If there is any difference of opinion regarding classification in HSN code, the bidder should sought clarification/raise query within the given time from the date of tender and it would be clarified before submitting the bid. Once clarified then that will be final & binding and no deviation shall be granted.

B. Tender Evaluation for determination of L1 price:

a. Indigenous/Domestic Bidder

1. If the tenderer/bidder does not include the details of GST separately in the tender/quotation, the same shall be rejected
2. The HSN code of the product/services shall be determined at the tendering stage itself and mentioned in the price bid format to quote the GST rate according to the specified HSN code.
3. The evaluation of tender for three categories of GST registration is provided below:

| Particulars | Registered | Compounding | Unregistered* |
|-------------------|------------------|-------------|------------------|
| Basic Price | xxx | xxx | xxx |
| Add: GST | X | - | X |
| Add: Cess on GST | xx | - | xx |
| Less Input Credit | X | - | X |
| Total price | xxx + X + xx - X | xxx | xxx + X + xx - X |

4. If the bidders participated in a tender is unregistered, the GST shall be payable by the purchaser under reverse charge and shall be added to the quoted rate to arrive at the Gross price and input credit, if any shall be deducted from the total landed cost to arrive at the net comparable price.
5. ***Refer price bid for method of evaluation for award of contract.***

C. Other instructions for the bidders to claim any GST liability, failing which, the GST liability will not be paid/reimbursed/accepted:

1. Registered/compounding Contractor/supplier should produce GST Invoice containing all the particulars stated in Rule 46 of the CGST Rules, 2017 in accordance with the provisions of Section 31 of the CGST ACT.

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2. The supplier should mandatorily update the invoice details in GSTR-1, details of outward supplies of goods or services within the prescribed time under GST Act
 3. The Payment shall be made net of TDS as per the provisions of CGST/SGST/IGST Act.
 4. Wherever there is difference in the amount admitted, the supplier may be directed to issue a Credit Note (in case of reduction in the Invoice value)/Debit Note (in case of increase in the Invoice value), and payment shall be released only after the receipt of such Debit or Credit Note
 5. Supplier should provide the relevant documents to confirm the tax charged on the invoice has been paid to the credit of Government after adjusting with ITC, if any.
 6. Supplier should provide indemnification as follows: "In the event of non-compliances with respect to GST ACT and Rules by the supplier, the supplier should refund the GST liability within 10 days from the date of GST reversal in GSTRN failing which the purchaser shall recover the GST amount from the retention amount (whether in BG or in Cash) held by the company".
- 8. Liquidated Damages (LD):** Liquidated damages shall be applicable at the rate of 0.5% per week or part thereof until actual delivery or performance, subject to a maximum deduction of 10% of the delayed good's /service's contract price.
- 9. Delay in supplier's performance:** Time for and the date specified in the contract or as extended for the delivery of the stores shall be deemed to be the essence of the contract and the supplier shall deliver the goods and perform the services under the contract within the time schedule specified by BNPM in the contract.
- Any delay attributable to the supplier in maintaining its contractual obligations towards delivery of goods and performance of services shall render the supplier liable to any or all the following sanctions besides any administrative action such as (a) Imposition of liquidity damages; (b) Termination of contract for default.
- 10. Extension of Time:** The extension of time is not applicable. The delivery has to be on time as per terms and conditions.
- 11. Risk Purchase Clause:** If the supplier fails to abide by the terms and conditions of the contract/agreement, or fails to supply the material as per the delivery schedule or any time repudiates the contract,
- Procure the tendered item / render service from other agencies at the risk and cost of the supplier. The cost difference between the alternative arrangement and existing contract value wherein default has been made will be recovered from the supplier along with the other incidental charges.
- In case of procurement through alternative sources, if procurement price is lower than the existing contract value wherein default has been made, in such case no benefit on this account will be passed on to the supplier.
- 12. Settlement of Disputes through Arbitration:** All disputes and differences of any kind whatsoever arising out of or in connection with the contract, whether during the progress of the work or after their completion except accepted matters shall be settled



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through arbitration process as per the Arbitration & Conciliation Act, 1996. The venue of arbitration shall be Mysuru, Karnataka.

13. Legal Jurisdiction: The Courts of Mysuru (Karnataka State) shall alone have jurisdiction to decide on any legal matter of dispute whatsoever arising out or in respect of the contract.

14. Force Majeure: In the event of any unforeseen event directly interfering with the supply of stores arising during the currency of the contract, such as war, hostilities, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, the Contractor shall, within a week from the commencement thereof, notify the same in writing to the Purchaser with reasonable evidence thereof. Unless otherwise directed by BNPM in writing, the supplier shall continue to perform its obligations under the contract as far as reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. If the force majeure condition(s) mentioned above be in force for a period of 90 days or more at any time, either party shall have the option to terminate the contract on expiry of 90 days of commencement of such force majeure by giving 14 days' notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other, save and except those which had occurred under any other clause of this contract prior to such termination.

15. Fore-Closure Clause: If at any time during the continuation of this contract, the use of material ordered in this contract is completely banned or due to drastic change in Government policy its use as, raw material is discontinued or is declared hazardous to public health or cause rising to civil commotion, epidemics, wide-spread strikes and 21 days' notice of such eventualities is given by purchaser to the seller, the seller without any right to enforce the contract, will agree to the fore-close the performance of balance portion of this contract and in that event no claim for damages or loss will be lodged against the purchaser.

16. Rights of Rejection: BNPMIPL reserves the right to reject any or all the applied bids without assigning any reason whatsoever. The enquiry can be rejected on national security grounds.

Address for receipt of bids (if sent separately by post/hand): -

[Sealed envelope should be super scribed as "SUPPLY OF ASSORTED SWEETS AND ROYAL MIXTURE WITH DRY FRUITS AT BNPM, MYSURU"]

To
The Deputy General Manager,
Supply Chain Management & Purchase,
Bank Note Paper Mill India Pvt Ltd,
Administrative Building,
Entry Gate 1, Paper Mill Compound,
Note Mudran Nagar,
Mysuru – 570 003. Karnataka.
P: +91-821 2401 111.



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17. Price Bid Format

| S c h N o | Material Description | U O M | Qty | HSN Code | Unit Price (INR) | P&F, Insurance & Freight Charges (INR) | Unit price including P&F, Insurance & Freight (INR) | GST (%) | GST Amount (INR) | Unit price including P&F, Insurance, Freight & GST (INR) | Total price inclusive of P&F, Insurance, Freight & GST (F.O.R, BNPM, Mysuru) (INR) |
|--|--|--------------------|-----|-------------|------------------------|--|--|------------|------------------------|---|--|
| A | B | | C | | D | E | F=D+E | % | G=F*% | H=F+G | I=H*C |
| 1 | Assorted Sweets (500g Per Box) (1piece each) of Anjur burfi (2 pieces each) of Kaju kalangadi, Kaju Dry fruits, Anjeer Sandwich, Anjur katori, Badam burfi, Pista papdi, Kaju sandwich , kaju dhamaka or Pista Dry fruit carnival , Anjur cake or Anjur Dry fruit carnival, Kaju Rocket or Kaju Cone & Kaju rimzim or Kaju Club | Box | 875 | | | | | ___% | | | |
| 2 | Royal Mixture (Special Mixture with Dry Fruits) | Pack | 875 | | | | | ___% | | | |
| Total Price for Supply at BNPM, Mysuru (incl. of P&F, Insurance, Freight Charges & GST) (in fig) (Rs.)(FOR basis) | | | | | | | | | | | |
| Total Price (in words) | | Rs. _____ only. | | | | | | | | | |

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Method of evaluation:

Price evaluation to determine L-1 status will be carried out on the basis of total effective price quoted i.e. total quoted price less input GST and contract shall be awarded to overall lowest (L-1) bidder. The quoted price should be inclusive of P&F, Freight, Transit Insurance, any other charges and GST required for delivery of item to BNPM, Mysuru.

Note:

- a. Corrections, insertions & overwriting's should be avoided to the maximum possible extent.
- b. In case of any discrepancies in unit price & total price, unit price only shall be considered and total price shall be calculated/arrived accordingly.
- c. Price should be quoted exactly as per the format given above; Price bids with conditions / counter conditions are liable for rejection.
- d. Multiple / Variable rate for single item, would lead to rejection of offer.
- e. Final order quantity while placing the order may vary by +/- 5 % at the discretion of BNPM at the same quoted rate.
- f. In case of price tie against the bid submitted by the bidders, the early date of registration of the company (i.e, bidder) will be considered as the successful L1 bidder.

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We hereby confirm that

1. We accept all the terms & conditions, specifications & scope of supply mentioned in the enquiry.
2. Price quoted is inclusive of P&F, Insurance, Freight and GST on F.O.R Basis, BNPM Plant, Mysuru.
3. GST registration status: Unregistered / Compounding / Registered.
4. Delivery period: **20/03/2025 @ 10:30 Hrs.**
5. Bid validity: 30 days from date of closing of tender including extensions/corrigendum's (if any).
6. Bank Details: Acc. No.; Bank Name:;
Branch name:; Branch Code:;
IFSC:
7. MSME / NSIC status: (If yes, then supporting document to be submitted along with the offer)
(Please fill above: MSI – For Micro Enterprises; SSI – For Small Enterprises; MED.SI – For Medium Enterprises; NSIC – For National Small Industries Corporation regd. firm)

Signature of bidder:

Name of the Firm:

Seal of the firm:

GST No.:

Contact Details:

Contact Person:

Contact Number:

Contact E-Mail ID:

